

## **MINUTES**

REGULAR COMMISSION MEETING  
SOUTH PASADENA, FLORIDA

TUESDAY, JANUARY 14, 2025  
COMMISSION CHAMBERS 7:00 P.M.

MAYOR PENNY CALLED THE MEETING TO ORDER AT 7:02 P.M. THE INVOCATION WAS GIVEN BY COMMISSIONER THOMPSON. ALL PARTICIPATED IN THE PLEDGE TO THE FLAG.

ROLL CALL: COMMISSIONERS BEN THOMAS, LYNDIA THOMPSON, VICE MAYOR GAIL NEIDINGER, AND MAYOR ARTHUR PENNY. ABSENT: COMMISSIONER THOMAS REID. ALSO PRESENT: CITY CLERK CARLEY LEWIS, CITY ATTORNEY KRISTEN GRAY, FINANCE DIRECTOR JAMES GRAHAM, PUBLIC SAFETY DIRECTOR DAVID MIXSON, PUBLIC WORKS DIRECTOR SHAWN SHIMKO, COMMUNITY IMPROVEMENT DIRECTOR TERESA SULLIVAN, AND DEPUTY CITY CLERK MARY JO BOWMAN.

### **REPORTS**

Vice Mayor Neidinger reported on fire safety on behalf of the Public Safety Department. She reviewed fire-related accidents, fire prevention tips, and fire safety awareness.

Commissioner Thomas spoke regarding Finance Department activities including Federal Emergency Management Agency (FEMA) damage assessment reports, City financial reports, and year-end closeout processes.

Commissioner Thompson reported on Community Improvement Department activities including adjusted office hours, permitting activity, and ongoing requests for staffing assistance to expedite permitting and inspection processes.

Mayor Penny reported on Public Works Department activities in Commissioner Reid's absence. He spoke regarding the Bay View Park pavilion project, the removal of sunken boats, and repairs of storm damage to City facilities.

Mayor Penny reported on Administration Department activities including the temporary waiver of building permit fees, the polling location for the March 2025 election, the grand opening ceremony for Fire Station 20, and the closure of City offices in observance of Martin Luther King Jr. Day.

### **PEOPLE'S FORUM**

Resident Ronald Mack, Grande Vista Way South, stated that he requested a refund for building permit fees that he paid prior

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to Commission waiving the fees but his request was denied because he missed the deadline. He requested that the Commission extend the timeframe to request refunds.

Mayor Penny stated that the City posted the information about requesting refunds including the timeframe. He said he would consider supporting an extension of the deadline but the City did communicate the deadline.

Resident Shawn Colborn, Avenue Des Palais, spoke in favor of implementing random sample inspections rather than inspecting all units to expedite permitting.

Mayor Penny spoke regarding the inspection process and recommended that Mr. Colborn direct his questions to Community Improvement Director Sullivan.

Resident Robert Nigbur, Place De La Paix, spoke regarding the permitting process. He stated that condominium residents are having to wait to apply for permits and likely will not be able to before the current waiver of storm-related building permit fees expires on March 31<sup>st</sup>.

Mayor Penny stated that the Commission would likely review the status of storm recovery as the waiver deadline approaches.

Resident Michael Freeman, Grande Vista Way South, stated that his property was damaged during the debris removal process and questioned who is responsible.

Mayor Penny advised Mr. Freeman to speak with the debris removal vendor about the damage.

City Clerk Lewis stated that Mr. Freeman could speak with Public Works Director Shimko to evaluate the property to determine who many be responsible.

**AGENDA COMMENT**

NONE

**DISCUSSION ITEMS**

**PUBLIC HEARING**

NONE

**UNFINISHED BUSINESS**

        
NONE

**CONSENT AGENDA**

1. APPROVAL OF COMMISSION MEETING MINUTES FOR THE MONTH OF DECEMBER 2024 ON FILE IN CITY CLERK'S OFFICE  
AGENDA MEETING, DECEMBER 3, 2024; ADMINISTRATIVE WORKSHOP, DECEMBER 3, 2024; REGULAR COMMISSION MEETING, DECEMBER 10, 2024.

MOTION WAS MADE BY COMMISSIONER THOMPSON, SECONDED BY COMMISSIONER THOMAS, TO PASS THE ENTIRE CONSENT AGENDA.

**UNANIMOUS APPROVAL BY ACCLAMATION**

**NEW BUSINESS**

Mayor Penny suspended the rules of procedure to address an emergency resolution.

2. RESOLUTION NO. 2025-01 - AN EMERGENCY RESOLUTION OF THE CITY OF SOUTH PASADENA EXTENDING THE DEADLINE TO REQUEST A REFUND FOR BUILDING PERMIT FEES WAIVED IN ACCORDANCE WITH RESOLUTION NO. 2024-10 FROM JANUARY 10, 2025 TO MARCH 31, 2025.

City Attorney Gray read Resolution No. 2025-01 by title and approved it as to form and content.

MOTION WAS MADE BY VICE MAYOR NEIDINGER, SECONDED BY COMMISSIONER THOMPSON, TO PASS AND ADOPT RESOLUTION NO. 2025-01.

In response to Commissioner Thomas, Mayor Penny confirmed that the proposed resolution would allow the residents that recently missed the original deadline to be approved for refunds.

VOTE:	VICE MAYOR NEIDINGER	AYE
	COMMISSIONER THOMAS	AYE
	COMMISSIONER THOMPSON	AYE
	MAYOR PENNY	AYE

**UNANIMOUSLY APPROVED**

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3. MOTION - TO APPROVE AGREEMENT WITH BRYCER, LLC FOR "THE COMPLIANCE ENGINE" LIFE SAFETY INSPECTION SERVICE COMPLIANCE SYSTEM.

MOTION WAS MADE BY VICE MAYOR NEIDINGER, SECONDED BY COMMISSIONER THOMAS, TO APPROVE THE AGREEMENT WITH BRYCER, LLC FOR "THE COMPLIANCE ENGINE" LIFE SAFETY INSPECTION SERVICE COMPLIANCE SYSTEM.

VOTE:	COMMISSIONER THOMAS	AYE
	COMMISSIONER THOMPSON	AYE
	VICE MAYOR NEIDINGER	AYE
	MAYOR PENNY	AYE

**UNANIMOUSLY APPROVED**

There being no further discussion, the meeting was adjourned at 7:35 p.m.

*Arthur Penny*

Arthur Penny, Mayor

ATTEST:

*Carley Lewis*

Carley Lewis, City Clerk  
01-14.25r

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TO VIEW ORIGINAL SIGNED MINUTES,  
PLEASE CONTACT THE CITY CLERK'S OFFICE.**